Please see our Privacy Notice for Candidate for information on how AHMM process such information.

Complete the Job Application form and Equality & Diversity Form

Attach to an email along with your CV and Portfolio **all in PDF format**

Send the email addressed to The Recruitment Manager, [recruitment@ahmm.co.uk](mailto:recruitment@ahmm.co.uk)

Please note, all fields marked with an Asterisk (\*) are required. All other fields you can volunteer information to and should you choose not to, it will not impair your application. Details entered in this form will be held by the HR department and in confidence.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Application for employment / role | | | Click to select role. | | | |
|  | | | | | |
| **Personal Details \*** | | | | | |
| Title: |  | First name: |  | Surname: |  |
| Phone number: | |  | | Email address: |  |

**Education & Experience**

Education details UK or Equivalent.

If your qualification is from outside the UK, Please see the link for more information: [*https://www.architecture.com/education-cpd-and-careers/how-to-become-an-architect*](https://www.architecture.com/education-cpd-and-careers/how-to-become-an-architect)

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Part 1** | | | | | |  | |  | |
| Part 1 University |  | | | | |  | | | |
| Part 1 Pass date | Click to enter date. | | Part 1 Grade: |  | |  | | | |
| Part 1 recent/significant Employer 1 |  | | | | | Duration | | | |
| From Click to enter date. | | To Click to enter date. | | | Years | > | Mths. | > |
| Part 1 recent/significant Employer 2 |  | | | | |  | | | |
| From Click to enter date. | | To Click to enter date. | | | Years | > | Mths. | > |
| Years in employment | From Click to enter date. | | To Click to enter date. | | | Years | > | Mths. | > |
| Years’ experience in the UK | From Click to enter date. | | To Click to enter date. | | | Years | > | Mths. | > |
|  | | | | | | | | | |
| **Part 2** | | | | | |  | |  | |
| Part 2 University |  | | | | |  | |  | |
| Part 2 Pass date | Click to enter date. | | Part 2 Grade: |  | |  | |  | |
| Part 2 recent/significant Employer 1 |  | | | | | Duration | | | |
| From Click to enter date. | | To Click to enter date. | | | Years | > | Mths. | > |
| Part 2 recent/significant Employer 2 |  | | | | |  | | | |
| From Click to enter date. | | To Click to enter date. | | | Years | > | Mths. | > |
| Years in employment | From Click to enter date. | | To Click to enter date. | | | Years | > | Mths. | > |
| Years’ experience in the UK | From Click to enter date. | | To Click to enter date. | | | Years | > | Mths. | > |
|  | | | | | | | | | |
| **Part 3** | | | | | | | | | |
| Part 3 University |  | | | | |  | | | |
| Part 3 Pass date | Click to enter date. | | Part 3 Grade: |  | |  | | | |
| Part 3 recent/significant Employer 1 |  | | | | | Duration | | | |
| From Click to enter date. | | To Click to enter date. | | | Years | > | Mths. | > |
| Part 3 recent/significant Employer 2 |  | | | | |  | | | |
| From Click to enter date. | | To Click to enter date. | | | Years | > | Mths. | > |
| Years in employment | From Click to enter date. | | To Click to enter date. | | | Years | > | Mths. | > |
| Years’ experience in the UK | From Click to enter date. | | To Click to enter date. | | | Years | > | Mths. | > |
|  | | | | | | | | | |
| Current role and reason  for leaving |  | | | | | | | | |
| Qualification details: |  | | | | | | | | |
| ARB registered? | Yes | No | ARB number: | |  | | | | |
| Other: |  | | | | | | | | |
| **Other Information** | | | | | | | | | |
| Please tell us why you are applying to work at Allford Hall Monaghan Morris. |  | | | | | | | | |
| **Right to Work** | | | | | | | | | |
| Please confirm how your right to work in the UK is established and be ready to provide original copies of your documentation. |  | | | | | | | | |
| If you are on a Visa, please confirm the visa type |  | | | | Expiry Date Select date. | | | | |
| I confirm that to the best of my knowledge the information I have provided on this form is correct. | | | | | | | | | |
| Name: |  | | | | | | | | |
| Date: | Click to enter date. | | | | | | | | |

**Equality and Diversity Monitoring Form**

**Allford Hall Monaghan Morris** are committed to promoting equality of opportunity for all staff and job applicants. We aim to create a working environment in which all individuals are able to make best use of their skills, free from discrimination or harassment, and in which all decisions are based on merit.

We do not discriminate against staff on the basis of age, disability, gender reassignment, marital or civil partner status, pregnancy or maternity, race, colour, nationality, ethnic or national origin, religion or belief, sex or sexual orientation (**protected characteristics**).

All staff have a duty to act in accordance with this policy and treat colleagues with dignity at all times, and not to discriminate against or harass other members of staff, regardless of their status.

**Gender**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Man | Woman | Intersex | | Non-binary | Prefer not to say |
|  | | | | | |
| If you prefer to use your own term, please specify here: | | |  | | |

**What is your ethnicity?**

|  |  |
| --- | --- |
|  | |
| How would you define your ethnic identity: |  |